

Advisory Committee Meeting Minutes
Law Enforcement Academy/ Protective Services

CHAIRPERSON: Allan Lynn, Lt.		
MEETING DATE: 10/28/2015	MEETING TIME: 11:30 pm	MEETING PLACE: STC room 400
RECORDER: Norma Adkins		PREVIOUS MEETING: 11/06/2014

MEMBERS PRESENT:

OTHERS PRESENT:

Name, Title, Company	Name, Title, Company	Name, Title, Company
Allan Lynn, Lt Wichita County Sheriff's Office	Dan Williams, Chief MSU Police Chief	Mike Hagy, Director Nortex Regional Planning Comm
Greg Fowler, Division Chair	Shana Munson Associate Dean of Career and Technical Education	Frank Carter, Attorney at Law
Mike Hopper, Coordinator of Protective Services	Norma Adkins, Training TDCJ	Brandon Anderson, Vic President 1st Bank
MEMBERS ABSENT:		
Ernie Cooke, Capt. Texas Dept. Of Criminal Justice	David Duke, Sheriff Wichita County Sheriff's Office	Kevin Folmar WFPD
	Nate Moran	

AGENDA

Agenda Item	Action, Discussion, or Information	Responsibility
Election of Chair and Recorder	Action	Program Coordinator
Approval of Minutes from the Last Meeting	Action	Chair
Old Business:	Discussion	Chair
Police Academy	Discussion	Chair
Continuing Business:	Discussion	Chair
Program Statistics		
New Business:	Discussion	Chair
Program statistics: Graduates, majors, enrollment	Information	
Evaluation of facilities, equipment, and technology	Discussion	Chair
Advice on selection and acquisition of new equipment and technology	Discussion	Chair
External learning experiences, employment, and placement opportunities	Discussion	Chair
Promotion and publicity about the program to the community and	Discussion/Information	Chair

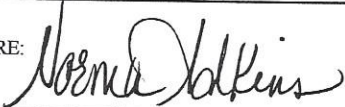
to business and industry		
Professional development of faculty	Discussion/Information	Chair
Curriculum Decisions:	Discussion	Chair
Review goals and objectives	Action	Chair
Program revisions, curriculum/course review	Discussion	Chair
Other:		

MINUTES

Key Points	Summary of Action, Discussion, Information/Responsibility and Plans for Follow-up and Reporting
Purpose of Advisory Committee	Shana Munson welcomed everyone to the meeting, and advised everyone that Current Technical Educational Programs (CTE) all have an Advisory Committee. It is a state requirement to do so. She stated that everyone's opinion is valued and Vernon College wanted to make sure that the curriculum and graduates are what everyone is needed in the field. Vernon College wants all of the students to be successfully hired in the work place.
Election of Chair and Recorder	Chairman: Allan Lynn, Lt Recorder: Officer Norma Adkins All approved to nominate Allan Lynn, Lt. as Chairman, and Officer Adkins as Recorder.
Approval of minutes	Motion by Chief Duke, and second by Mike Hagy to approve the minutes from the last meeting. Minutes approved.
Old Business:	The 2014-2015 Police Academy graduates from last May: 29 cadets passed, with 100% pass rate. As of today 26 have Law Enforcement jobs from Vernon, Chillicothe, the Sheriff's Dept. in Burkburnett, Iowa Park, and Clay County. Committee members were requested to update their contact information.
Continuing Business	* Program Statistics: Police Academy 6 Core Objectives are met on each course required. Each student can perform the skills, knowledge and ability for each objective. * Program revisions: A motion was made by Dan Williams to keep All courses and core objectives as they are written, all committee members were in favor of the motion.
New Business	* TCOLE Evaluation: May of this year a TCOLE auditor came out and reviewed our site, curriculum and checked records to ensure all is in order. All items on the evaluation were favorable. TCOLE Conference: There were changes to the Advisory Board requiring new forms to be filled out due to TDCJ not falling under public but private. The Police Academy will start in Sept. 2016 and run through May 2016. TDCJ Pre-Service is ongoing with a graduation date of Nov. 20, 2015. A new Accelerated class is planned for Dec. 14, 2015. The class will require attendance Monday through Saturday from 6am until 7pm, with a graduation date of Jan 8, 02016. New Mentor classes have been taking place and will continue for a while.

Program statistics: Graduates, majors, enrollment	TDCJ Pre-Service Academy is set for Dec. 14, 2015. The next Police Academy is set for September 2016.
Review goals and objectives	
Evaluation of facilities, equipment, and technology	This fall, the Police Academy will receive new projectors for their classrooms. All computers were updated four months ago. The computer lab needs to have lock down browsers installed on all computers used for testing. TDCJ has had problems with projector remote controls, they are in need of replacement. An order has been placed and awaiting for them to arrival.
Advice on selection and acquisition of new equipment and technology	TDCJ is needs to replace shotguns. One of the shotguns is malfunctioning and is about 15 years old. It is more cost effective to replace than repair it.
External learning experiences, employment, and placement opportunities	For the first time, the last Police Academy had 15 different recruiters come to recruit. Calls are already coming in for the next class. From the last academy, 26 of the 29 cadets are presently employed by law enforcement agencies.
Promotion and publicity about the program to the community and to business and industry	The Police Academy will be participating in the Christmas City Lights Parade on Nov. 20, 2015 by driving the police car. Other promotions include the Hotter than Hell, Vernon Rodeo Parade, Sophomore Roundup Nov. 6 & 20th, and Gentex Day in May this year. During GenTX day, the police academy had a fake crime scene set up which drew a lot of attention. Vernon College Pre-View Day at the Vernon Campus had 405 Seniors from 13 different High Schools register; 387 showed up. After meeting with students, they were asked what classes were they not aware that Vernon College had to offer. The number one answer was Fire Academy and second was Police Academy. John H. McClosky Scholarship- a former WF Police Offer who was retired, died recently. The family donated \$500.00 dollars to new cadets to help with expenses for tuition or books. Two cadets from the academy were awarded \$250.00 each this year. A presentation is planned at the first of the year to recognize the two cadets that were awarded and to allow John McClosky's family to meet them.
Professional development of faculty	PD opportunities are broken up by cycles or units. September began a new cycle. Out of the hourly requirement by the administration, Mike Hopper has attended 47 as of September, which includes a 4 day instructor school that he organized at the STC.
Needs for students from special needs	The Police Academy is a non-traditional field that cannot waiver from the requirements that are needed to fulfill the positions, but Mike attempts to target the single parent, displaced homemakers, and individuals with limited English proficiency. Advertising is geared towards women in hopes to draw them into fields normally filled by men like law enforcement, welding, automotive, and other courses that Vernon College has to offer. The present Academy has 4 females attending out of 20 cadets.

Other: Notex	The committee discussed several training classes that are presently taking place and coming soon. For example SWAT classes, 2016 Street Crime and Weapons of Mass Destruction in April.
Other: Dan Williams Chief MSU	<p>Mike announced Dan William's retirement and informed the group that it would be his last meeting as a committee member.</p> <p>New board members inquired about their duties as new members and how they could be of a benefit to Mike and Vernon College. Mike Hopper invited them to attend any and all functions that the college may have planned which will allow members to remain abreast of the needs to deliver quality employable students.</p> <p>The meeting was then adjourned.</p>

RECORDER SIGNATURE: 	DATE: 11/28/2015	NEXT MEETING:
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